



**United Way  
Colchester County**

Career Opportunity  
United Way of Colchester County

**EXECUTIVE DIRECTOR**

The United Way of Colchester, in Truro, Nova Scotia, has been working locally for over 65 years to improve lives and create opportunities that help build brighter futures. United Way of Colchester has been a part of the social fabric that connects our communities and works to understand and respond to our community's most critical needs.

United Way of Colchester is currently seeking its next Executive Director who will lead and inspire people to come together to make a lasting difference to the lives of some of our most vulnerable citizens. The Executive Director, working with a Board of Directors, and managing day-to-day operations, will lead the organization, establishing a vision for the future that will be achieved through the efforts of staff and volunteers.

**Qualifications:**

The successful candidate will demonstrate:

- Leadership and problem solving capabilities
- The ability to inspire and motivate others to meet and exceed organizational goals
- Experience in volunteer and donor relationship management
- Proficiency in managing budgets and financial reports
- Excellent computer skills
- Be self-motivated, detail-oriented, highly organized with the ability to prioritize and multi-task
- Exceptional interpersonal, oral and written communications skills
- Integrity and high ethical standards
- The ability to oversee a campaign team that will generate maximum returns; as demonstrated by solid and progressive experience in the fundraising field
- A university degree in business, public administration, social administration or a related field. An equivalent combination of training or experience may also be considered

The compensation package will be commensurate with experience and qualifications.

If you are looking for a career challenge that will tap into your strengths as a community advocate, strategic business partner and an inspiring dedicated leader, we encourage you to consider this opportunity. Please forward your cover letter and resume in confidence by e-mail to [ed@colchester.unitedway.ca](mailto:ed@colchester.unitedway.ca). Please send your resume in MS Word or PDF format. Other formats will not be accepted. Only applicants who are selected for an interview will be contacted.

Any questions should be directed to the "ED Search" via e-mail at [ed@colchester.unitedway.ca](mailto:ed@colchester.unitedway.ca). This position is open until filled by application deadline of 4:00 pm March 20, 2020. Applications reviewed as received.